

SPECIAL DORR TOWNSHIP BOARD MEETING HELD JANUARY 12, 2009

Meeting called to order by Supervisor VanHaitsma at 6:00 p.m.

MEMBERS PRESENT: Tammy VanHaitsma, Jodi Brummel, Jan Saunders, Larry Dolegowski, Paul Davis, Josh Otto, and Dan Weber

MEMBERS ABSENT: None

FIRE DEPARTMENT MEMBERS PRESENT: Gary Fordham, Tim Reed, Ron Miller, Bill Fifelski Jr., Jim Schaendorf, and Chief Schumaker
(2 visitors)

Reason for the meeting was for the Fire Department officers to update the Board on various issues.

Public comments included an inquiry of whether salary changes would be voted on at the meeting.

New business (per the Fire Officers' agenda):

1) New rescue vehicle

The completion date of the new vehicle is scheduled for January 22, 2009. The estimated balance due is \$371,552.27.

2) Budget available for balance of fiscal year

Payroll has been completed for the fiscal year. The budget remains on track with approximately \$27,000 remaining for the final three months of the fiscal year.

3) Accomplishments for 2008

Accomplishments for the fiscal year include the purchase of the new rescue vehicle (1/09 completion date), waterproof handheld radios, airbags, thermal imager, reflective vests, new officers, and county-wide MMR classes conducted at our location.

4) Vehicle replacement

The next truck scheduled for replacement is Truck 30 (grass truck) in 2015. The current vehicle replacement schedule includes for vehicles to be replaced at 25 years of age.

5) Goals for 2009

A) Expand knox box program

An ordinance currently requires that new businesses install a knox box. The focus will be on getting current businesses also equipped.

B) Update pre-incident plans

The pre-incident plans for the Dorr area are complete so the focus is now on the Moline area. New software is needed so that the plans can be updated by our own personnel.

C) Enforce physicals and medical requirement policies

Will Bard has been appointed as the medical officer. Physicals will be required.

6) Budget items for 2009 and beyond

A) Garage door opener remotes (approximate cost over \$500)

B) Exhaust fans for apparatus bay

C) Coating for apparatus bay floor (to prevent slipping)

D) Computer update (currently using old Township equipment so upgrades are needed)

E) Software for laptop computers

F) GPS systems on laptops (helpful for mutual aid calls)

7) Credit card for the Fire Department

A credit card for the department would be helpful since charges are now made on individual accounts and then reimbursed. Use of the credit card would be controlled and purchase orders would still be required prior to the invoices being paid.

8) Fire Marshall

Assistant Chief Fifelski has been appointed as Fire Marshall. Duties of Fire Marshall include inspections of commercial building two times per year.

9) Training officers

Jim Schaendorf and Tim Reed have now been appointed as Training Officers for the department.

10) FEMA Grant

These grants have been applied for every year since 2001, with no success. An application has again been submitted this year but no word received yet.

11) Officers' salaries and duties

Changes to the salary program were addressed. The salary increases will be absorbed by the Fire Department budget. The total annual salary for the officers will be \$14,550 annually (an annual increase of \$1,850). The annual pay details are as follows:

Chief (H. Schumaker) – remains at \$8,500 (no increase)
Assistant Chief (B. Fifelski) - \$1,200 to \$2,000 (includes Fire Marshall responsibilities)
Captain (J. Schaendorf) - \$1,000 to \$1,200
Lieutenants (T. Reed and G. Fordham) - \$600 to \$750
Safety Officer (R. Miller) – remains at \$400 (no increase)
Training Officers (J. Schaendorf and T. Reed) – remains at \$400 (no increase)

Secretary/Treasurer (R. Henderson) – new annual salary of \$200
Medical Officer (W. Bard) – new annual salary of \$150
School Liaison Officer (G. Fordham) – new annual salary of \$200

In addition, all firemen are paid \$20/hour for calls (in 1/2 hour increments after the first hour). The hourly rate for probationary fireman is \$17/hour.

12) Cost recovery checks

The officers made a request that cost recovery checks received from insurance companies for Fire Department calls be credited back to the Fire Department budget to offset their cost of the call

Public comments included an inquiry on the potential insurance savings to businesses.

Dolegowski moved and seconded by Otto to adjourn. Motion carried.

Jodi L. Brummel
Dorr Township Clerk